



BYCA Holiday Activity Funding Guidelines 2011

Introduction

The Holiday Activity Funding Scheme provides funding for the delivery of coordinated holiday activity programmes for children and young people aged 5–16 years old, designed to offer opportunities, positive experiences and reduce risk of involvement in anti-social behaviour.

This year we are offering BYCA grants on a **city-wide** basis, with a particular focus on supporting partnerships offering holiday activity provision for the **8–13 year old age group** through **open access / drop in schemes** (these will be prioritised over day care schemes).

The Steering Group will be looking for value for money in assessing applications. As a guide figure we are proposing to offer a **maximum of £200 per day** of activity.

Grants are available for delivery of activities during these school holidays:

February holiday grants

February holiday application closing date: **7th January 2011**

February holiday Monitoring & Reporting Deadline: **25th March 2011**

Easter and Whitsun holiday activity grants

Easter and Whitsun holiday application closing date: **28th January 2011**

Easter Monitoring & Reporting Deadline: **27th May 2011**

Whitsun Monitoring & Reporting Deadline: **1st July 2011**

Summer holiday activity grants

Summer holiday application closing date: **20th May 2011**

Summer Monitoring & Reporting Deadline: **30th September 2011**

October holiday grants

October holiday application closing date: **23rd September 2011**

October Monitoring & Reporting Deadline: **25th November 2011**

All applications will be assessed against the funding criteria detailed on the following page.

Funding criteria

1. Applications must be from **partnership/multi-agency groups** with representation, working within a specific community or geographical area.
2. Applications must be from **disadvantaged areas, experiencing crime or fear of crime**, within the city of Bristol
3. Applications from areas with high levels of deprivation, reported youth nuisance or identified crime “hotspots”, according to the Bristol Community Safety Partnership, will be prioritised.
4. Groups will be expected to show an **analysis of local need** and funding will be given for projects which are **targeted** to address these needs e.g. specific community safety issues, work with identified young people.
5. Applications must **demonstrate** how planning and delivery of the proposed scheme evidences the five **Every Child Matters outcomes** for children and young people i.e. Be Healthy, Stay Safe, Enjoy and Achieve, Make a Positive Contribution, Achieve Economic Well-Being.
6. Funding will be for programmes that **add value** to existing provision or create new provision where there is an identified need. Successful applications will demonstrate that the funding applied for from BYCA funding will make a **significant impact..**
7. Funding will be for work with children and young people aged 5–16 years. With a focus on **8–13 age range**.
8. **Open Access Schemes** incorporating **targeted work** with children and young people who are **at risk of offending** or schemes aimed at **tackling specific youth nuisance problems** will be prioritised.
9. Applications should demonstrate that the scheme is **well planned, realistic and well organised**.
10. Schemes will be expected to be able to demonstrate that there is **match funding or in-kind contributions** available to enhance the proposed programme.
11. The **BYCA logo** is included on all publicity materials.
12. All applications should be accompanied by a **draft budget and timetable**.

The holiday activities scheme will **not** normally fund the following:

- direct replacement of statutory funding e.g. salaries
- the purchase of capital equipment
- overseas travel
- individuals
- projects operating outside of Bristol

Please read the monitoring and evaluation requirements outlines on the next page, before making an application.

Monitoring and evaluation

- Groups **must meet the requirements** of the monitoring and evaluation procedures outlined by BYCA within the given timescales.
- Each scheme **must keep records** of their activity programme, including **comments** and **views** from young people and local residents.
- Each scheme within a partnership is required to complete an **end of scheme evaluation**. (Please see the requirements before making an application).
- **The lead applicant is responsible for the return of all monitoring and evaluation materials** for activity programmes funded by BYCA.
- The **date** that materials are **returned** is used as a **factor to decide future funding**.
- **Proof of expenditure** must also be provided.
- **Photos** are required as part of this process.